



Illinois Financial and Physical Hardship Withdrawal Policy

CHAMBERLAIN UNIVERSITY

In accordance with the *Illinois Student Debt Assistance Act*, the Financial and Physical Hardship Withdrawal Policy establishes procedures to assist students enrolled in one of Chamberlain University's online programs or Illinois campus in limiting their debt when a physical or financial hardship requires the student to withdraw from their coursework in any given session.

To begin the application process, the student must contact their academic support advisor to discuss their request. The academic support advisor will send the *Physical or Financial Withdrawal Hardship Application* via DocuSign.

Covered hardships include:

- Serious injury or illness
- Chronic illness
- Medical issue of a family member in which the student must become a part-time or full-time caretaker of that family member
- Mental health condition
- Sudden or consistent lack of transportation issue
- Significant cost of living increase

After applying, the student will be notified, in writing, whether their application was approved or denied.

If approved, students will have the \$50 administrative withdrawal fee, if applicable, waived from each course from which the student was withdrawn. Students who withdraw under this policy and subsequently re-enroll within six sessions will receive a waiver equal to the student services charge in their first session of enrollment.